Manual Permohonan Di Portal e-SICW



http:// | e-sicwclab.sytes.net

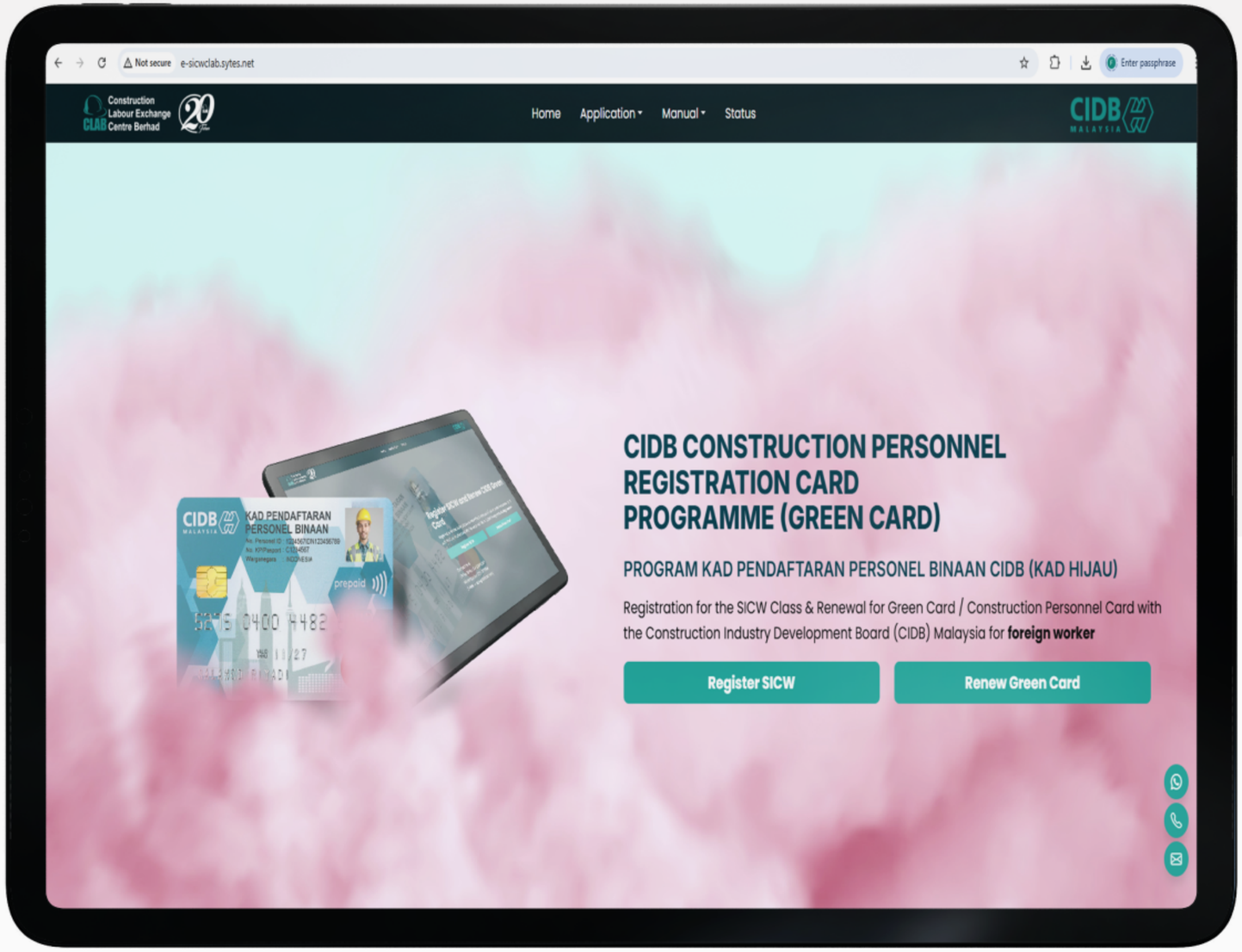
CLAB

DAFTAR
KAD HIJAU
SEKARANG

http://e-sicwclab.sytes.net/

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Langkah 1



Pilih Jenis Permohonan

Register SICW

Sekiranya ingin daftar kursus SICW

Renew Green Card

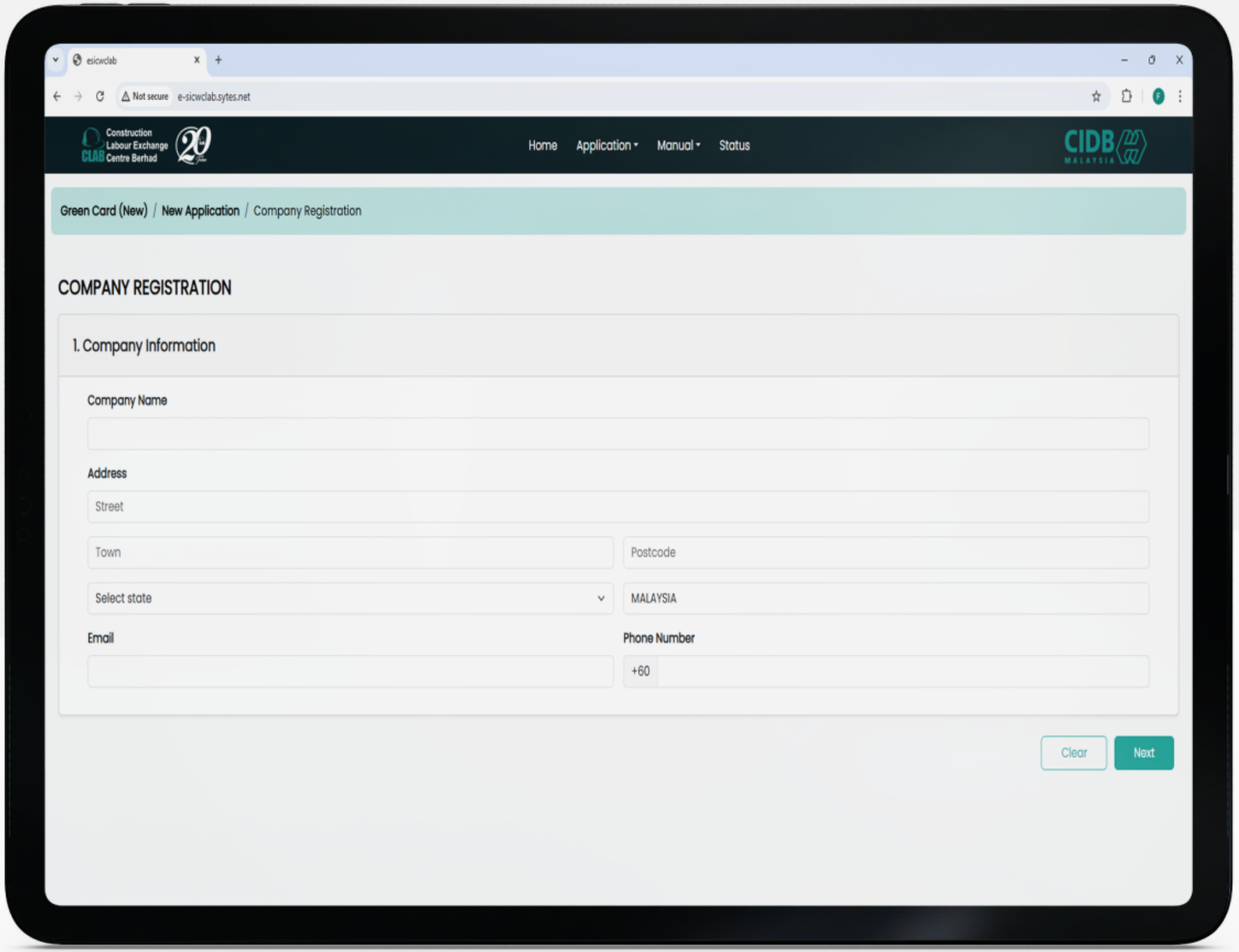
Sekiranya ingin membuat pembaharuan kad hijau

Masukkan butiran akaun CIMS



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Langkah 2

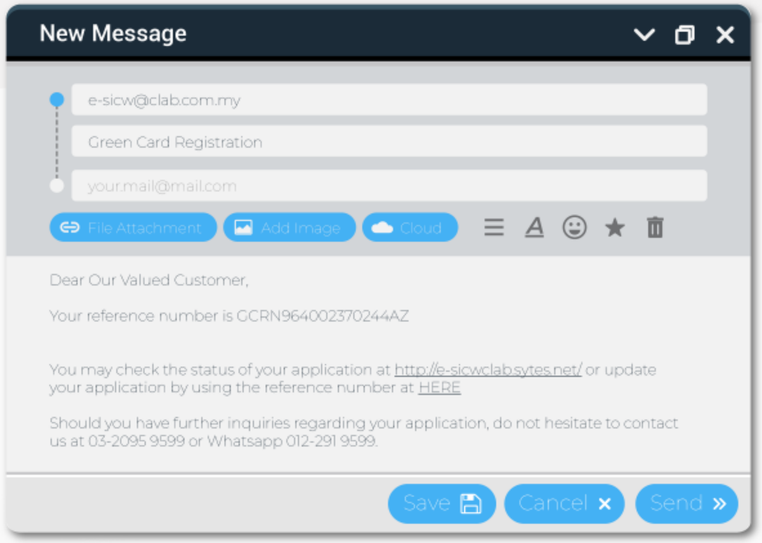


Isi Butiran Lengkap Syarikat

Sila pastikan semua maklumat syarikat yang dihantar adalah **BETUL.**

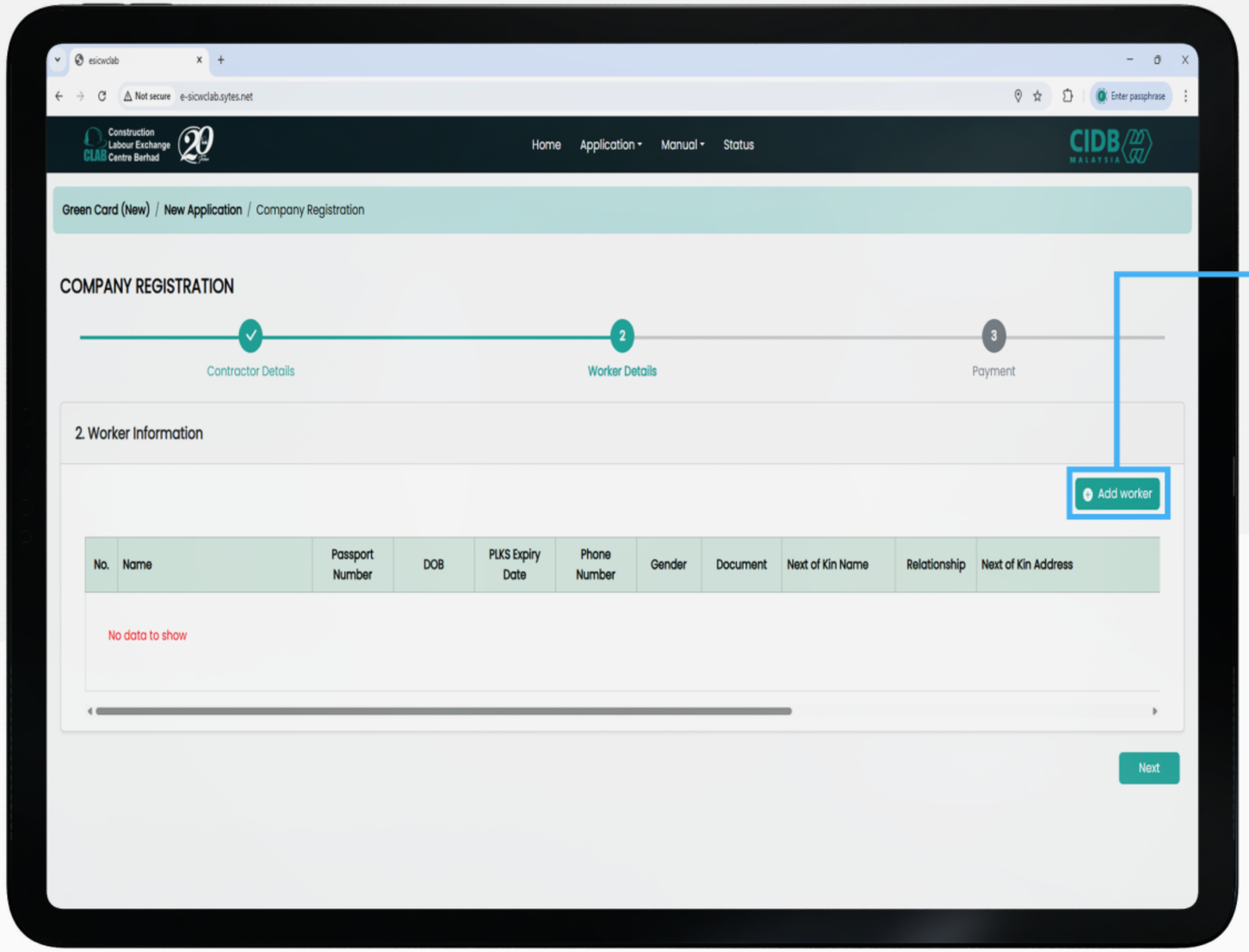
Majikan akan menerima emel nombor rujukan (auto generated email) melalui alamat emel yang telah diisi. Majikan boleh kemaskini permohonan atau semak status permohonan dengan klik “HERE” pada emel tersebut.

Contoh Auto Generated Email :

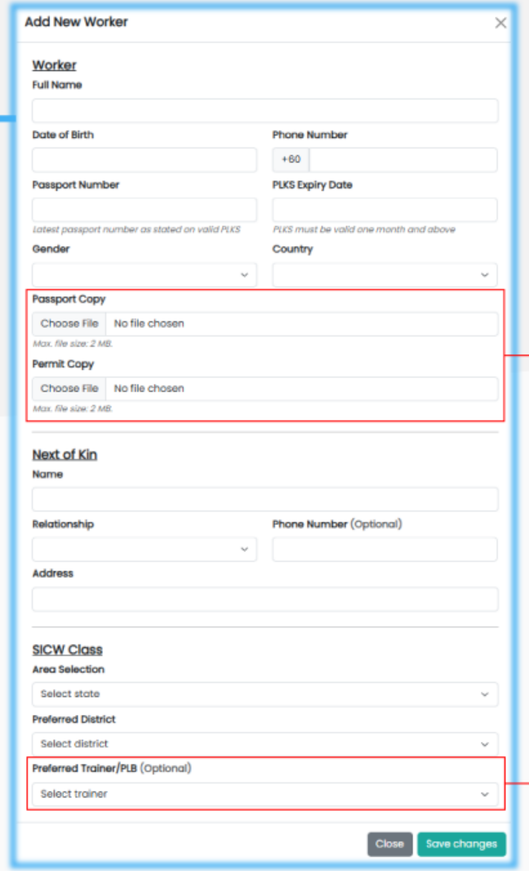


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Langkah 3



Klik **+ Add Worker** untuk mengisi maklumat pekerja

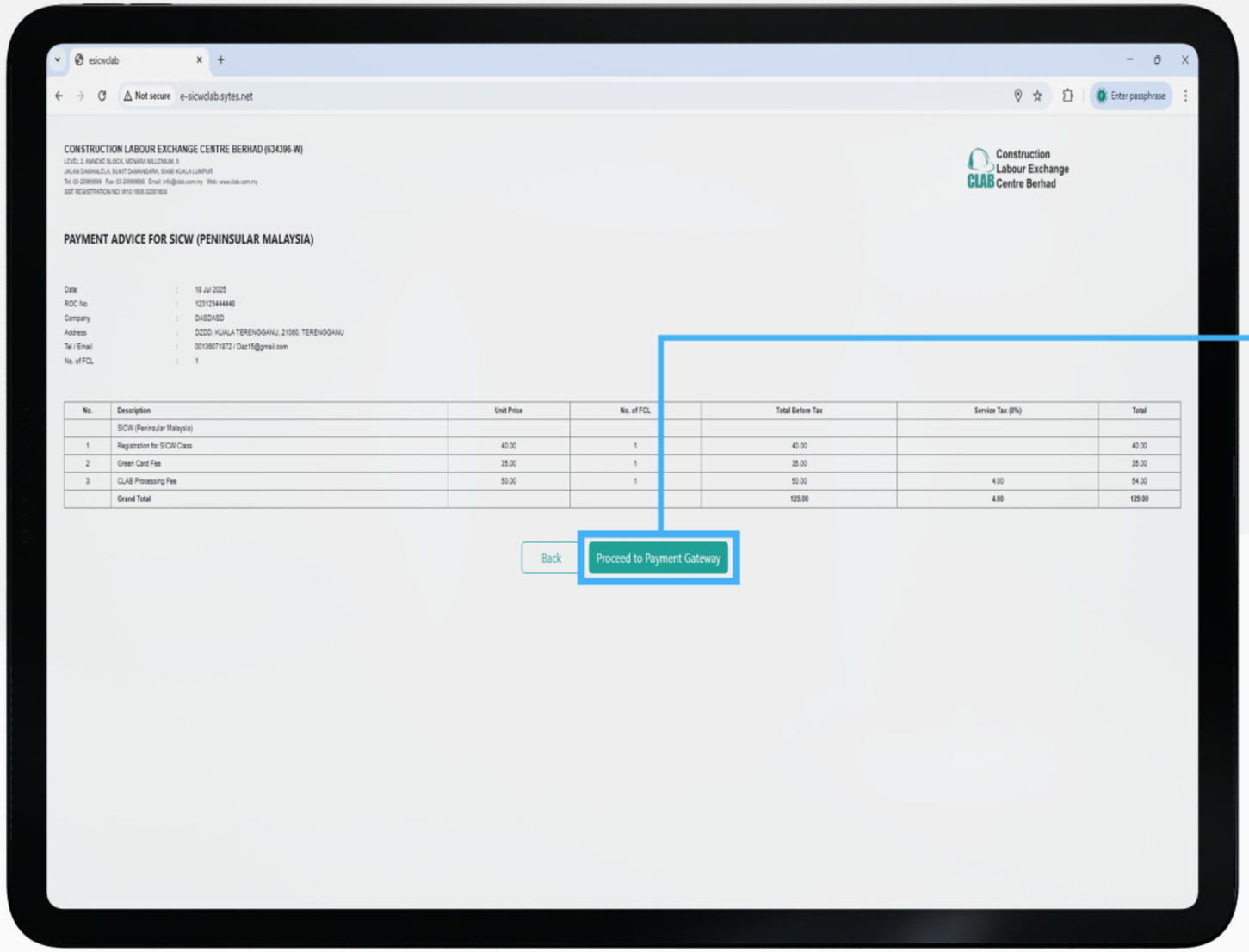


Dokumen yang perlu dimuat naik:
1) Salinan Passpot Pekerja
2) Salinan Permit Pekerja

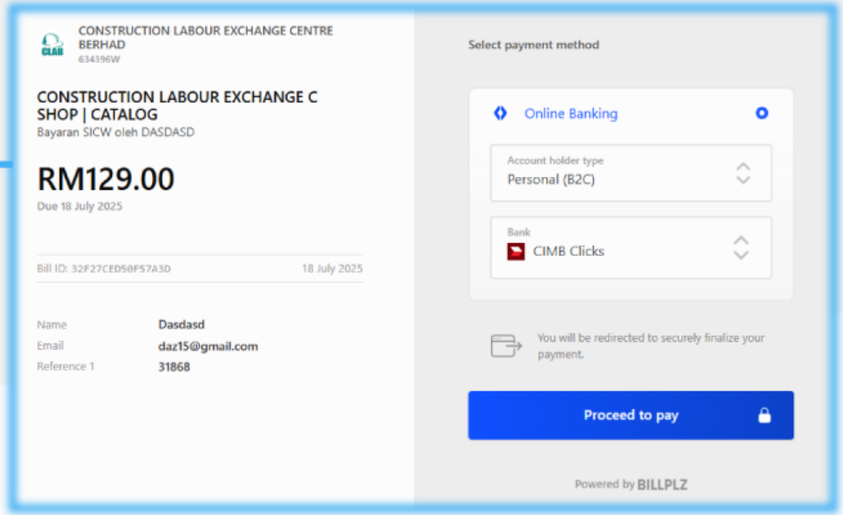
Sila isi di bahagian ini sekiranya pihak anda ingin memohon dengan pilihan PLB/Trainer yang tersenarai

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Langkah 4

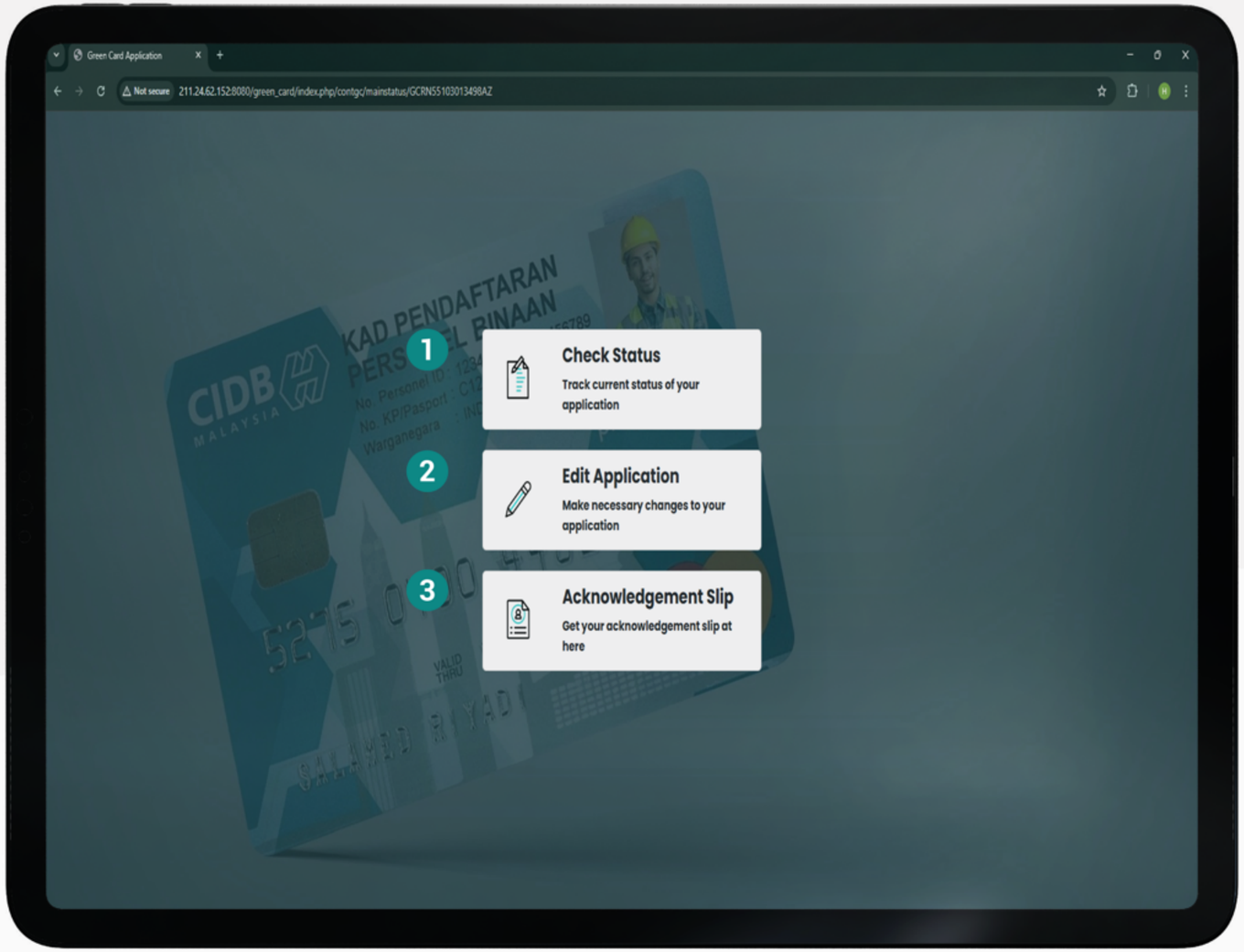


Klik **Proceed to Payment Gateway** untuk teruskan pembayaran



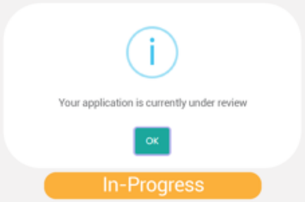
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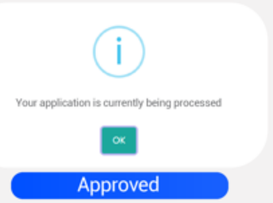
Langkah 5

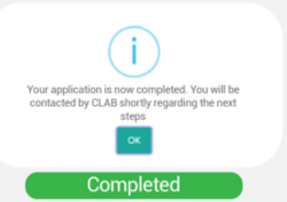


Semak permohonan anda melalui pautan yang diterima melalui emel.

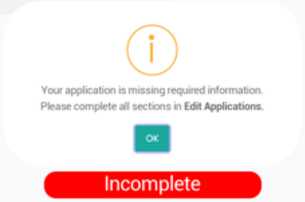
1 Semak Status Permohonan







2 Sila Kemaskini Permohonan Sekiranya Status Permohonan:



3 Sila Berikan No. Workorder pada Surat Akuan Penerimaan semasa berurusan dengan Pihak CLAB



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Terima Kasih



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